



February 8, 2008

Re: **2008 Fremont Festival of the Arts
REQUEST FOR PROPOSAL – PRIVATE SECURITY SERVICES**

Your firm is invited to submit a proposal to provide private security services for the 2008 Fremont Festival of the Arts, August 2-3, 2008. Below is the anticipated schedule and requirements. Any further questions may be directed to Cindy Bonior at (510) 795-2244, ext. 106, email: cbonior@fremontbusiness.com.

DEADLINE FOR PROPOSAL: April 11, 2008 no later than 5:00 p.m. Bids received after close of business on April 11, 2008 will not be considered. Proposals should be sent to: Cindy Bonior, Fremont Chamber of Commerce, 39488 Stevenson Place, Suite 100, Fremont, CA 94539 or via fax (510) 795-2240, or email: cbonior@fremontbusiness.com.

Anticipated Schedule:

Kid City – Chamber Party

1. Two (2) uniformed guards for 5-hours beginning 5:00 p.m. on Friday, August 1, 2008 through Sunday, August 3, 2008 at 10:00 p.m.

Equipment Security at Main Stage and State St. Club:

1. One (1) uniformed officer at each stage location (Main Stage and State St. Club stage) beginning on Saturday, August 2, 2008 at 12:00 a.m. through Sunday, August 3, 2008 at 6:30 p.m.
2. One (1) additional uniformed officer to be stationed at the Main Stage from 2:30 p.m. until 6:30 p.m. on both Saturday, August 2, 2008 and Sunday, August 3, 2008.

Festival Grounds Security:

1. Three (3) uniformed guards to provide security to equipment throughout festival site beginning Saturday, August 2, 2008 at 12:00 a.m. and ending Saturday, August 2, 2008 at 7:00 a.m.
2. Four (4) uniformed guards to provide security to equipment throughout festival site beginning Saturday, August 2, 2008 at 6:00 p.m. and ending Sunday, August 3, 2008 at 7:00 a.m.

Additional Requirements:

- All guards must be uniformed. All uniforms must be of a distinctive nature not to be confused with the Fremont Police Department.
- Guards may not carry firearms of any type.
- Vendor must possess a Fremont Business License.
- Liability Insurance, certificate naming the Fremont Chamber of Commerce as additional insured must be provided.
- Worker's Compensation Insurance, certificate naming the Fremont Chamber of Commerce as an additional insured must be provided.

Proposal should include:

- All costs, stated in hourly rate as well as a contract total.
- Payment terms
- Client references

Proposals will be evaluated on satisfaction of our product needs, product quality, competitive pricing, payment terms, and value-added service. Proposals from Chamber members will always receive first consideration.