



Date: February 8, 2008

Re: **2008 Fremont Festival of the Arts  
REQUEST FOR PROPOSAL – GLASSWARE**

Your firm is invited to submit a proposal to provide glassware for the 2008 Fremont Festival of the Arts, August 2-3, 2008. We have provided below the anticipated quantity, approximate size of each glass and the imprint specifications. Vendors are asked to submit bids with suitable products based on this information. Samples should accompany the bid.

Further questions may be directed to Cindy Bonior at (510) 795-2244, ext. 106, email: [cbonior@fremontbusiness.com](mailto:cbonior@fremontbusiness.com).

**DEADLINE FOR PROPOSAL:** March 14, 2008, no later than 5:00 p.m. Bids received after close of business on March 14, 2006 will not be considered. Proposals should be sent to: Cindy Bonior, Fremont Chamber of Commerce, 39488 Stevenson Place, Suite 100, Fremont, CA 94539 or via fax (510) 795-2240, or email: [cbonior@fremontbusiness.com](mailto:cbonior@fremontbusiness.com).

**ITEM #1 – BEER MUG – vendor to make suggestion**

Quantity: 6,500  
Size: Approximately 12 oz.  
Imprint: two-color imprint to appear on two sides  
imprint colors to be determined  
camera-ready artwork to be provided

**ITEM #2 – WINE GLASS - vendor to make suggestion**

Quantity: 6,500  
Size: Approximately 8 oz.  
Imprint: two-color imprint to appear on two sides  
imprint colors to be determined  
camera-ready artwork to be provided

**Additional Requirements:**

- All items purchased will be resale, license will be provided upon acceptance of bid.
- Imprint application process should be such that the imprint is dishwasher safe and will not wear off with time.
- Split shipments are required as follows: 200 wine glasses and 100 beer mugs must be delivered to 39488 Stevenson Place, Ste. 100, Fremont, CA on or before July 11, 2008. The remainder of the glassware is to be delivered on Friday, August 1, 2008 in a storage trailer to be provided by the vendor. Storage trailer is to remain on the Festival site throughout the weekend and must be picked up on the morning of Monday, August 4, 2008.
- Shipment is to be sorted by glass type, both glass types must be accessible from the back door of the trailer.

**Proposal should include:**

- All costs, including shipping, imprint, screen charges, etc.
- Payment terms
- Client references

***Proposals will be evaluated on satisfaction of our product needs, product quality, competitive pricing, payment terms, and value-added service. Proposals from Chamber members will always receive first consideration.***